Cumberland Heights Foundation, Inc.

# **POLICY MANUAL**

Subject: Volunteer Agreement & Release from Liability Effective Date: 12/10/14

Initiated By: Carroll Bagwell Human Resources Director Approved By: Jay Crosson Chief Financial Officer

#### Review Dates:

**Revision Dates**:

### POLICY:

Cumberland Heights strives to protect the organization by requiring that any volunteers working regularly onsite, especially those participating in any form of maintenance, sign a hold harmless agreement.

#### PROCEDURE:

Volunteer Participation

The volunteer acknowledges:

- 1. That he/she has applied to assist Cumberland Heights as a volunteer and that he/she will not be paid for his/her services;
- 2. That he/she will not be covered by any medical or other group insurance coverage provided to the employees of Cumberland Heights; and
- 3. That he/she will not be covered by workers compensation benefits provided to the employees of Cumberland Heights.

Releases

- For volunteers age 18 or above, see Adult Voluntary Agreement & Release from Liability
- For volunteers age 14-17, see Youth Voluntary Agreement & Release from Liability which requires consent from a Parent or Legal Guardian

Cumberland Heights Foundation, Inc.

### Adult Volunteer Agreement & Release from Liability

I, \_\_\_\_\_\_, acknowledge that I have voluntarily applied to assist Cumberland Heights with designated volunteer activities.

I understand that as a volunteer I will not be paid for my services, that I will not be covered by any medical or other insurance coverage provided by Cumberland Heights, and that I will not be eligible for any Workers Compensation benefits.

I understand that I am knowingly releasing and holding harmless Cumberland Heights from any injury, accident or damage sustained while serving in a volunteer capacity.

I hereby affirm that I have read and fully understand the above.

Volunteer Name (Print)

Volunteer Signature

Address, City, State, Zip Code

Witness Name (Print)

Witness Signature

Date

Primary Phone #

Date

Cumberland Heights Foundation, Inc.

## Youth Volunteer Agreement & Release from Liability

I, \_\_\_\_\_\_, acknowledge that I have voluntarily applied to assist Cumberland Heights with designated volunteer activities.

I understand that as a volunteer I will not be paid for my services, that I will not be covered by any medical or other insurance coverage provided by Cumberland Heights, and that I will not be eligible for any Workers Compensation benefits.

I, and my Parent/Legal Guardian, knowingly release and hold harmless Cumberland Heights from any injury, accident or damage sustained while serving in a volunteer capacity.

I hereby affirm that I have read and fully understand the above.

Volunteer Name (Print)	Date
Volunteer Signature	Primary Phone #
Address, City, State, Zip Code	
Parent/Legal Guardian (Print)	Date
Parent/Legal Guardian Signature	Primary Phone #
Witness Name (Print)	Date

Witness Signature